# Board Meeting Notes: ANRL's Oct 16, 2021

This board meeting was held at 11:00 AM at the Library at Cypress Cove and was also a Zoom conference.

Roll Call:
Present at meeting: President: Paul LeValley, Vice *President:* Bob Proctor, 2nd Vice President: Dave Foote, Treasurer: Jim Sweeney, **Secretary:** Lou Cook

Also present: Edward Waller and Sue Nathen

 Attending by Zoom:  Frank Gilberti, Rick Szydelko, Evan Nix, Carl Hild, Richard Weld, Richard Tuten

Minutes for July: accepted

## Reports

**Presidents Report: Paul LeValley** - All projects came to a halt while we discussed what to do when lightning fried our telephone and Network Attached Storage (NAS) machine.  We replaced the phone, but the majority of the board decided to buy a cheaper NAS machine (without fire or water protection) and additionally store the NAS files in the cloud.  We used the funds donated for this purpose by the AANR Education Foundation a couple of years ago.  Thanks to Bob's diligent work and Andrew Blair's expertise, all information was recovered with no loss.  (Because of back-ups, the worst we had to fear was losing 6 weeks of inputs.)  But we are a year-and-a-half behind in posting magazine and newsletter scans on the Patron Computer--a problem we expect to be fixed in the next couple of weeks.

We are now open 4 days a week--more than adequate for the small number of summer visitors during the continuing pandemic.  We expect to resume a full 6-day schedule later this fall.  No other nudist library is open more than 2 days a week--some less.

Because not everybody is retired, we have moved our board meetings to Saturdays to accommodate our new remote volunteers attending by Zoom conference.

A couple of years ago, we sent our deteriorating 8mm films to Evan Nix of the Western library.  He was able to splice the pieces back together.  Now Gary is cropping them, converting them to modern formats, and working to restore some of the color.

I have resumed Helen Fisher's old project of writing about people in the Nudist Hall of Fame for *The Bulletin*.  I am using library resources a lot.  I have also finished two little books of juvenile fiction, and am donating copies to the library.

The constant quarrelsomeness of one person is poisoning the atmosphere of the whole library, is making it impossible for me to do my job, and is damaging my health.  I would be happy to continue helping the library for years.  But unless I see an immediate change of attitude, I will not be a candidate for library president in January.  To fill the position, I suggest that the board appoint a search committee consisting of:

Dave Graber, former president--chair

Edward Waller, former president

Fred Harder, with hiring experience

Obviously, no active candidate for the position should sit on the search committee.

**1st V President's Report: Bob Proctor-**

## Events this quarter

1. T-Storm on Aug 2, 2021: We were a victim of a lightning strike which blew out router and our DS218 NAS.
2. 1-week work on possibility of fixing the NAS came to conclusion that it was not fixable.
3. Purchase of a Synology Disk Station DS220+ NAS and two 6TB external hard discs, plus a second 12TB external hard disc for NAS backup.  Total cost: $915.32 plus  hundreds of hours of work.
4. **Note to volunteers/staff**: I asked for everyone to collect their library-related documents and move them to **Dropbox Share**. I want to backup those documents instead of having them in people's houses. Once in Dropbox they will go automatically into NAS.   As of today, nobody has complied with this request. Our president does not think he has anything important and thinks this project is a waste of time and is not offering any support.
5. DocFetcher Installed (this is a free and obsolete version of the search program that indexes huge numbers of files and provides fast and powerful search.)
6. DocFetcher Pro purchased and installed ~ Aug 1, 2021: This is the paid version ($40) and is fully supported and has better features above and beyond DocFetcher.
7. Magazines in back room not scanned:  Who knows why?
8. 
    1. I reported missing PDF files on NAS for ~10 issues of "The Bulletin" and sent a note to ANRL Volunteers asking them to login to AANR and download the files. I was able to get the missing PDF files. Paul scolded me for asking for something he said we had. We didn't have the PDF files. Paul is quick to cast blame and

        ignore work being done by library volunteers. I was just doing my job trying to fill in the digital archives.

9. Note to Mark Haskell Smith thanking him for his 12 nudist book donation: books used to research his recent book "Naked at Lunch"
10. I re-wrote the scripts that produce NAS-Stats for the Website. With the use of the new DS220+ and with new folder names, the script had to change to point to the new data locations.
11. There were discussions on re-write for ANRL's Membership and Volunteer Application form. Paul wanted new volunteers to add details of their credentials, software knowledge and office skills, etc. This seemed to be pointless as several of our long-term volunteers would not be able to pass Paul's test. The whole thing caused arguments and hard feelings and was later dropped. I created a new application form and it's on a link at the bottom of every page of our Website.
12. I'm updating the master password list and it has over 100 passwords. Please send any password you use to admin@anrl.org and I'll crosscheck them with what's on today's list.

## Meetings

1. Aug 14, 2021- Talk with Chas, Plant City: Added link to Naturist Christians to Website: David Vogel, Chair, Continuing Care, Inc. [Naturist-Christians.org](http://Naturist-Christians.org)
2. Meeting at ANRL w/ Jason Cochran  Jul 5, 2021
3. 
    1. Discussed Network Segmentation and started thinking about a plan to purchase and setup equipment: new router, etc.
4. Meet Kriz Hailback Aug 4-5, 2021
5. 
    1. Discussed Wordpress Website he's working on, plus graphics for out Website and other technical issues.
6. Meeting with Alan Mcilwain & Michael Zahn on NAS issues Aug 7, 2021 yielded some ideas but nothing that led to actual progress.
7. 
    1. We discussed possible repair and data retrieval possibilities related to the lightning zapped DS218 NAS
8. Andrew Blair 2021-09-18 - 2021-09-28
9. 
    1. Retrieved all data from DS218 NAS and loaded it to DS220+. Tuned SSH for both NAS and Website. Wrote a de-duplicate program to remove duplicate files on NAS. Wrote fuzzy search algorithm to match Book PDF file names with Database records.  Andrew learned how to use the CZUR ET 16 Book Scanner and scanned several magazines and two books.  Jim Sweeney gave him a 5-minute tutorial and then Andrew taught himself.
10. Meetings with Michael Zahn related to connecting PDF magazine names with Database records which have very different file naming conventions.  Also discussed was update of the Patron computer with data from NAS.

Paul added: Two misleading statements in this report need to be corrected for the record:

1. The volunteer application form now appearing on the web site has not been approved by the board.

2. No issues of The Bulletin were ever missing. No issues were ever placed in the archives without scanning. This false rumor has been shot down three times.

**2nd V President Report: Dave Foote- 1. ANRL Facebook Group moderator.** I continue to manage the ANRL Facebook Group with about 115 members, that's a gain of about 20 people in the last quarter. I have previously thought that expanding ANRL's involvement on Facebook might be a good idea, but as long as Facebook continues its policy of allowing no nudity on site, I believe its usefulness as an effective membership-building social media platform for ANRL is fairly limited.

**2. ANRL Zoom Master.** I manage the ANRL Zoom account, including scheduling, sending invitations, and producing meetings. The library uses its Zoom account for Annual, Board, committee and special meetings such as the Consortium Systems Group meetings. I am considering using one of our new remote volunteers as an Assistant Zoom master to broaden our base of people able to perform Zoom master duties.

**3. New Remote Volunteers.** In the last quarter, I set up a quality control training program, and seven of our new remote volunteers have participated in the training. In the upcoming quarter, I plan to use these volunteers in actual quality control work on our Google Workspace (GW) archive. The group will proceed slowly for a while, as this work will require rather close supervision in the early stages.

**4. Consortium Activities.** I regularly attend all Consortium meetings and WNRL Zoom meetings as an ANRL Consortium representative. I chair a Consortium technical group that I founded, which is called the Consortium Systems Group. The group met by Zoom on 17 July and the next full meeting will be on 23 October. Projects underway include developing standardized GW search procedures, development of a Consortium Master Catalog and developing common usage agreements for the consortium libraries.

**Treasurer's Report: Jim Sweeney:**

| Account Balances | Statement date | Balance |
|---|---|---|

| | | |
|---|---|---:|
| ANRL Checking | 09/30/2021 | 14,824.57 |
| LPL Financial | 09/30/2021 | 102,784.78 |
| PayPal | 09/30/2021 | 18.93 |
| Petty Cash | 09/30/2021 | 50.00 |
| Credit Card | 09/30/2021 | -625.22 |
| | | |
| Total | | 117,053.06 |

I have collected the following details for income and expenses which I have recorded since I took office. As soon as we complete a review of the categories that you want used for recording income and expenses, I will be able to provide a more complete status for your review.

Expenses:

| Month | Jim | Bob | Lou | Card | Information |
|---|---|---|---|---|---|
| Jan | 371.97 | 144.87 | 000.00 | 516.84 | |
| Feb | 338.65 | 94.98 | 161.23 | 594.86 | year end filings |
| Mar | 335.40 | 80.16 | 000.00 | 365.57 | |
| April | 483.60 | 261.01 | 12.03 | 756.54 | Office 365 |
| May | 321.96 | 74.58 | 24.06 | 420.52 | |
| Jun | 317.97 | 122.24 | 000.00 | 440.21 | |
| July | 322.17 | 99.69 | 000.00 | 421.86 | |
| Aug | 437.42 | 764.61 | 24.06 | 1226.09 | DocFetcher and Phone |
| Sep | 317.97 | 307.25 | 000.00 | 625.22 | NAS |
| Oct | | | | | |
| Nov | | | | | |
| Dec | | | | | |

Income:

| Ref: | Dues | Donation | Librarian | Total |
|---|---|---|---|---|
| 519 | 20 | 10 | Paul | 30.00 |
| 6478 | 20 | 30 | Edward | 50.00 |
| 2614 | | 10 | Jim | 10.00 |
| 5434 | | 7 | Jim | 7.00 |
| 144 | 20 | 10 | Jim | 30.00 |
| unk | 20 | | | 127.00 |
| 1934 | 70 | 7.50 | Jim | 77.50 |
| unk | | 6.19 | Edward | 6.19 |
| cash | | | Edward | 8.00 |

```
2 items      0.94          Jim          0.94
2764  20                   Paul         20.00
                                        270.94
5112  20                   Jim          20.00
      60                   Jim          60.00
cash        25             Edward       25.00
601   20                   Jim          20.00
                                        125.00
7628  20                   Jim          20.00
            20             Paul         20.00
            20             Lou          20.00
421   20                   Lou          20.00
                                        60.00
            5              Lou          5.00
unk   40                   Edward       40.00
1678  20                   Paul         20.00
      20                   Paul         20.00
            20             Edward       20.00
unk                         unk         20.00
PMO   20    20              unk         40.00
                                        105.00
1068        20             Paul         20.00
            10                          10.00
            30             Lou          30.00
            20             Edward       20.00
4977  20    15              unk         35.00
      20                    unk         20.00
554         30             Fred         30.00
            15              Paul        15.00
4246  20    20             Jim          40.00
1331  20                   Jim          20.00
            100            Jim          100.00
1339        20             Jim          20.00
Petty Cash Deposit         Jim          160.00
            10             Edward       10.00
8793  20    30             Jim          50.00
102   20                   Jim          20.00
90101       3              Jim          3.00
6041  20                   Jim          20.00
1125  20                   Jim          20.00

      570   515.57
```

The above information was collected from various sources including the Librarian Log Book and the Duplicate receipt files. "Unk" identifies items where I found only partial information and was unable to confirm it. Since we are about to run out of receipts I suggest that we consider replacing the current format with one which will provide better information about our Income sources.

Value of Investment Account over Time

| Date | Value | invested |
|---|---|---|
| 08/31/20 | 0 | 98033.31 |
| 09/30/20 | 101898.30 | 3864.99 |
| 10/31/20 | 101772.57 | -125.73 |
| 11/30/20 | 102797.37 | 1024.8 |
| 12/31/20 | 103081.27 | 283.9 |
| 01/31/21 | 102973.16 | -108.11 |
| 02/28/21 | 103191.17 | 218.01 |
| 03/31/21 | 104023.28 | 832.11 |
| 04/30/21 | 104864.56 | 841.28 |
| 05/31/21 | 105816.73 | 952.17 |
| 06/30/21 | 106249.52 | 432.79 |
| 07/31/21 | 106633.21 | 383.69 |
| 08/31/21 | 103199.32 | 5166.01 |
| 09/30/21 | 102784.78 | -414.54 |

## Digital Archive report - Mark Silverstein and Michael Zahn

Mark has scanned about 40 publications that are now waiting processing by Michael into scannable PDFs. Mark continues reliably chugging along on the scanning every week. Michael -- who has been "out of commission" for nearly two months because of hip surgery -- has completed about two dozen magazine PDFs from Mark's scans. Michael is "back in harness" and has resumed the JPG-to-PDF conversions.

However, these new PDFs will not be uploaded to the NAS (via Dropbox) until Bob, Paul, Michael and other interested parties approve a new file-naming convention that we can use for the next 100 years.

Everyone agrees that the chaos of the past cannot continue.
We believe that a new naming convention will be achievable by consensus by the end of November; there already is considerable agreement, but technical details need to be ironed out.

Footnote 1: We are making progress on updating the Patron Computer. Bob, using a 2TB Seagrave drive loaned by Michael, has copied the magazine contents of the NAS to the Seagrave. Bob copied 1.02TB of files, which took nearly four hours. We thank him for his patience in doing this. The next step will be to upload those files to the Patron Computer, which Michael hopes to accomplish within a week or so.

Footnote 2: The scanning laptop is near the end of its life. Boot up takes forever. File transfers are extremely slow. The main screen keeps refreshing over and over again for no discernible reason. Running the disk cleanup utility brought no improvement. A new laptop, around $600 from Costco, would include a year's subscription to the current Windows ecosystem.

## Newsletters Committee: Dee Kopesky, Remote Volunteer-

Beginning in the middle of August, with Jim's help, I began to retrieve club/resort newsletters that have been emailed to the newsletter Gmail account. During next couple of weeks, I became familiar with the process of taking the converted PDF files from emailed newsletters and assigning them appropriated file names that were consistent with the naming protocol that was in existence. Once those were saved locally on my computer, the PDF files were updated to Dropbox.

New additions to Dropbox

| Month | #of sending Clubs/Resorts | Total Uploads Newsletters |
|---|---|---|
| August | 8 | 12 |
| September | 21 | 45 |

## Database: Bob Proctor-

1. I'm working on the report that FileMaker creates for **Books-sorted by LOC** with the **"LOC", "LOC Value"** table that Lou Cook supplied 2021-10-05.
2. I updated the report of videos after the loading new information from Gary Nichols into the FileMaker Database.
3. I wrote a **Name-Match** program for magazines that connects 2,949 PDF to correct Database records. Another 25% could be connected with simple corrections of anomalies and typos of names. The remaining PFDs will require manual analysis and correction as the count of Database record and PDF files are quite different. This could be caused by missing records or PDF files. WIP.

## Website: Bob Proctor-

1. 50 Website pages have been updated including both new and existing pages.
2. **Name-Match** Pages added to the Staff Only page. This explains in some detail how Andrew Blair's script works to match Book PDF files with Book records in the FileMaker Database.

## Technical Committee: Bob Proctor-

1. Andrew Blair and I strung a CAT-5 cable from the router, over ceiling tile, and down to the Patron Computer. This is part of the hardware modification needed for network segmentation.
2. Work continues with Rob Miskimon and Jason Cochran to make a plan and install equipment for the network segmentation project.

## NAS- Bob Proctor-

1. New Synology Disk Station DS220+.  -  Total dollar cost: $915.32  -  Total time: Hundreds of hours of work
2. 
    1. $249.99 - 12TB external hard disc
    2. $294.49 - Synology Disk Station DS220+
    3.  $48.36 - 4-year Protection Plan for DS220+
    4. $322.48 - 2 6TB discs for DS220+
3. I wrote a perl script to add missing leading zeros in ~1,500 Magazine PDF file names and fix part of the **'missing leading zero(s)'** problem. This enables correct sorting.  Some manual work remains for oddly named files.
4. Although a number of volunteers offered their non-technical opinions on how to repair or fix the zapped IoSafe NAS, I got little real help and their help seemed to get in the way of progress. The IoSafe technical team recommended purchase of a new NAS as the cost of shipping and repair would be more than the cost of a replacement NAS.  Andrew Blair took the IoSafe DS218 NAS apart and determined that the only replaceable component was the $197 board, which can be purchased from IoSafe.
5. Andrew Blair used his data retrieval skills to read the RAID-1 12TB discs of the zapped IoSafe DS218 NAS and copy data to the new DS220+.  Nobody else that I know of could have done this. IoSafe suggested the cost of them doing data retrieval would exceed $1,000.
6. **Options on what to do with the zapped IOSafe 218 at this point are:**
7. 
    1. Do nothing, throw it away
    2. Buy a $197 board and try to get it working with the original 12TB discs
    3. Use the repaired DS218 and original 12TB discs as a mirror NAS for ANRL and get experience on how to mirror 2 NAS boxes.
    4. Offer the DS218 to another library in the Consortium
    5. Repair, then try to sell the DS218 on eBay
8. Loaded all current Newsletters from the Newsletter Dropbox to NAS

9. Jason Cochran and Rob Miskimon have offered to install a new smart ethernet switch which will be donated to ANRL by Rob Miskimon. Rob will program the device and Jason will install. The Board has authorized payment of the shipping cost.

   Motion by: Bob Proctor that we spend $200.00 to repair the old NAS.

   Second: David Foote

   Passed

**Video Conversion: Gary Nichols-**

| Topic | Count | Percent Complete |
|---|---|---|
| Total videos in the ANRL database | 882 | N/A |
| Videos with updated "GaryN Topics" | 756 | 86% |
| DVD's created for lending to patrons | 435 | 50% |
| MP4 files created for NAS | 435 | 49% |
| Hours of MP4 video in NAS | 353 | NA |
| VHS archive Copy converted to DVD | 277 | 100% |

My focus going forward is to update the remainder of the 126 video records with "Unknown" in the GaryN Topic field during the creation of MP4 files and loadable DVDs.

**Newsletter: Paul LeValley-** Nothing to report

**Research: Paul LeValley-** Researchers are still not traveling to our library. I was able to offer online help to a Canadian researcher--steering her to people with the information she needed.

**Other Nudist libraries: Dave Foote -**.Covered in 2nd vice presidents report

- **Membership- Bob Proctor- Membership Stats**

(103) All Active Members                    (055) Go To Membership

Total Mbr Records            361              Prefer Email            236

| | | | |
|---|---|---|---|
| Total Members | 428 | Prefer Us Mail | 27 |
| Total Volunteers | 50 | No Email | 50 |
| Total Inactive Members | 96 | Unverified email | 4 |
| Total Pd Up Members | 39 | | |
| Tot: Due Paying Members | 139 | | |
| Total Over Due Members | 9 | Over Due from 1 to 183 days | |
| Total tardy | 43 | Over Due more than 183 days | |
| Total: Paid this Year | 1030 | | |

Note:   Volunteers include family members

Total Paid up Members include volunteers

Total Member records is w/o, retired or deceased

1. Tardy and overdue members:  ~39
2. Sent membership renewal notices members around the first of each month
3. Sent email to new volunteers who have not sent their membership application cards. Number of outstanding volunteers???
4. Published material Facebook Group
5. Published tweets on Twitter

**New Remote Volunteers- Paul LeValley-**

Piecing together other people's reports, it looks like 12 of our 25 new remote volunteers are now in training or actively contributing to the library's efforts.  One has dropped out. The status of the other 12 is unclear at this date.  Of those assigned to me:

Randy Fillmore has done a long interview with Morley Schloss.

Mitch Beyerowski has reviewed a few videos--one in the last newsletter.

Dacia Williams is clearing her calendar before reviewing online nudist fiction.

Zane Johnston is not responding.

We need to a better understanding on our new volunteers.


**Old Business**

**Policy on duplicating and selling DVD's-Dave Foote, seconded by Bob Proctor**

**Policy for Sale by Donation of Video Media and Making Library Use Copies of Video Media**

It is the policy of ANRL that all video media made available for sale by donation will be limited to the following categories:

1. The video media (VHS tape cassettes, DVDs, and CDs) has been identified as a bona fide commercial original with its original commercial labeling intact on the media itself. Media in this category will be identified as such in the database and covers on the media should be marked "Original media authorized for sale by donation" before being placed on the shelf for sale.

-OR-

2. The video media is a copy or a presumed copy confirmed by library staff to contain no copyrighted material. DVDs in this category will be identified as such in the database and covers on the media should be marked "Confirmed to contain no copyrighted material and authorized for sale by donation" before being placed on the shelf for sale. Generally, media in this category will contain non-copyrighted amateur productions such as Cove Players or non-copyrighted promotional and publicity videos originally intended to be given away as promotions rather than sold.

It is the policy of ANRL that all new video material received into the collection must, as soon as possible after accession, be classified as to its suitability for sale by donation, specifically answering the following questions:  1. is the media a commercial or otherwise copyrighted original? 2. is the media a copy? 3. If the media is a copy, does it contain any copyrighted material? The first two questions can usually be answered by a simple inspection of the media.

The third question, which applies to copies only, can only be answered by having trained staff watch the video to see if copyrighted material is present. Such viewings are not simply a matter of looking for copyright warnings on the media, as warning notices can easily be edited out or cut from the copy. The pertinent question is whether the type of material on the media has the appearance of a commercially produced video. Even if lacking copyright warnings, video copies not presumed to be promotions, publicity pieces, or give-a ways, must be assumed under copyright protection, and cannot be placed on sale for donation.

## Proposal accepted by board

## New Business

**Proposal on spending policy-Jim Sweeney, seconded by Dave Foote**

Disbursements

As need arises and on a timely basis, controlled payments must be made for products and services to the Library. Each payment on the library credit card must be approved in accordance with directions set forth by the Board of Directors. That is, all payments under $50 or those made on a perpetual basis can be rendered with approval of the Treasurer. All payments in excess of $50 including those made using the ANRL credit card must have the approval of any two officers.

Each payment request should be represented by some type of invoice. Payments without an invoice will be detailed on a special payment form containing the following information: Name of payee, initials of the approvals, the date, amount and reason for the expenditure. The Treasurer will then make payment to the payee and record the information on the form. Payment may be made from Petty cash or by check for amounts greater than $50.

At least once each month the Treasurer will reconcile the petty cash and bank statements

This supersedes the Technical Committee discretionary fund established in 2013.

**Proposal accepted by board**

**Should we reinvest our first Certificate of Deposit ($28,000)** – Tabled, Referred to finance committee.

**Policy on discarding things- Dave Foote, seconded by Lou Cook**

Proposed policy on discarding things

Occasional housecleaning is necessary if we are not to be buried in trivia.  But we must be careful not to throw out anything important.

I.  Documents needed for running the library

A.  Paper

We discard junk mail several times a week.  That needs no review.

Correspondence of lasting importance should be kept.  Routine correspondence (whether paper or electronic) of no lasting importance can be discarded.

Routine paperwork (such as sign-in sheets and magazine orders) can be discarded after 3 years.

Some financial records can be discarded after 3 years (though some tax-related documents should probably be kept for 7 years).

Certain legal documents (such as the building rental agreement, insurance, tax-exempt numbers, or consortium charter) should be kept as long as they still apply.

B. Electronic

Board meeting minutes should be kept (whether on paper or electronically) as long as the library exists.

Old and current versions of bylaws, library policies, and standard operating procedures should be date-stamped and kept.

II. Archives

A. Paper

1. Loose papers in files

Any papers to be removed must go past two sets of eyes on two separate occasions. Duplicates can be removed if there is no other file where they would be appropriate. (For instance, an AANR convention held at a certain club would be appropriate in both the AANR file and the club file.) Routine correspondence of no historical or research value can be removed.

2. Magazines

We currently keep:

2 loose copies for photocopying[1]

1 bound copy (if complete)

1 scanned copy

4 surplus copies available for a donation

Copies beyond these can be offered on the give-away table.

3. Books

Current policy is to keep:

1 copy of each edition on the book shelves

2 copies (regardless of edition) on the loanable shelves

Any extras in surplus

The author's signature or the autograph of a famous nudist may justify keeping an extra copy on the book shelves.

Park Guides are kept in the same numbers, but are shelved separately from the other books. The same is true of books in foreign languages.

B. Electronic

1. Audio tapes

These consist of many little cassette tape interviews, and reel-to-reel tapes of meetings (mostly National Nudist Council). Some (but not all) of our audio tapes have been converted to modern formats. When this is completed, we could discard the originals, since we have no machines to play them.

2. Videos

Over the years, most of our reel movies have been converted to modern formats and the originals given away because we do not have the conditions for storing them.

All VHS tapes have been backed up in DVD and MP4 formats. Currently, we store:

1 copy in the archives

1 copy for loaning or watching in the library

4 copies in surplus for a donation

Any extra copies on the give-away table

The goal here is to move out the surplus before machines go obsolete and the tapes are worth nothing.

Currently, DVDs are stored:

1 copy in the archives

1 copy for loaning or watching in the library

A few non-copyrighted DVDs in surplus for a donation[2]

MP4 files seem to be the best ones for making copies, and are currently kept on the NAS.

3. Scans

As long as we have room to store them, we should keep the original JPEGs of magazines, because JPEGs can easily be used with Photo Shop and newsletter layout.

Finished files of magazines (and a few books) are stored on the Patron Computer #1 and the NAS.[3] The files have also been put on G-Suite for the Nudist Research Library Consortium.

As we begin quality control work, more complete files can replace those with missing pages or bad scans.  We do not need to keep flawed versions.

III. Inappropriate materials

The time to decide on an item's appropriateness is when the offer is made or it comes in the door.  At least two people (including the president) should make that decision.  Legitimate reasons include that it has nothing to do with nudity, is too raunchy, we no longer collect trophies, or we don't have room for it.  Personal opinions about politics, free beaches, gender preference, or children should play no part in preserving nudist history.

If anyone thinks a mistake was made in the past, and something in the collection should be discarded for inappropriateness or removed from the premises, that needs a unanimous decision by the whole board.  Such items should be offered to the other nudist libraries before discarding.

1.  In cases where loose, bound, and scanned copies exist without missing pages, the board should consider changing policy to keep just one loose copy.  The extras could be offered to other libraries or put in surplus.

2.  Sales suspended until we ratify a policy.

3.  We are about 1½ years behind on that.

 **Proposal accepted by board**

**Do we want video with just a few minutes of nudity? – Dave Foote, seconded by Jim Sweeney**

I propose

That the library welcomes donations of mainstream movies with non-sexual nude scenes—no matter how long or short the scene.  Such movies will be treated like any other videos.

**Proposal accepted by board**

**Patron computer-** Jim Sweeney will see that our second patron computer will be reinstated as before.

**Premium Membership-Dave Foote, seconded by Lou Cook**

I move that the board recommend a YES vote to the following membership proposal at the annual Membership Meeting in January

Regular membership —$30

   or

Premium membership--$50

Premium membership would include view-only electronic access to 447 issues of these 14 magazines:

| Title | dates | issues |
|---|---|---|
| Ankh | 1967-71 | 13 |
| Arcadia | 1964-70 | 16 |
| Classic Line and Form | 1966-70 | 11 |
| Continental Nudist | 1963-73 | 21 |
| Eden | 1960-68 | 29 |
| Film & Figure | 1965-69 | 15 |
| Naturally/Travel Naturally | 1990-2012 | 84 |
| Nude Living | 1961-71 | 57 |
| Nudism Today | 1964-70 | 40 |
| Nudist Magazine Digest | 1965 | 5 |
| Paradise | 1962-67 | 15 |
| S.U.N. | 1951-66 | 100 |
| Sun Era | 1962-69 | 33 |
| Sundial | 1961-68 | 44 |

The cost of regular membership has gone up many times over the years, but somehow got stuck at the 2006 level. An increase is long overdue.

The magazines were chosen because we have Table of Contents files for easier searching of them.

Life Members will be grandfathered in.

At some point (maybe next year), we need to look at lifetime membership, which was set at $500 in 1979, and never adjusted for inflation.

**Proposal accepted by board**

**Building Expansion plans- Tabled**

**Christmas Banquet**- All deiced to not have a get together. Paul will see each individual and thank them for their work this year.

**Candidates for next year** the board appoint a search committee consisting of:

Dave Graber, former president--chair

Edward Waller, former president

Fred Harder, with hiring experience

**Added topics by Bob Proctor-**

**Budget:** need $$ for network segmentation in budget motion good.

**Name match** Work for preferred magazines names will work with Lou Cook.

**ANRL Materials** in members' homes need to be added to Dropbox. See them personally.

ANRL's Book-of the-Month recommendation- from our volunteers Evan Nix

Fund Raising, Grant application membership campaign, Need ideas, member benefits

**Announcements-** November Paul will be doing an interview with vice.com because ANAR article.

**Guest Comments- None**

**Meeting adjourned 12:27**

Jan. 15, 2022 Membership Meeting