

Meeting Notes: ANRL's Jan 15, 2021 Annual Meeting

This board meeting was held at 11:00 AM at the Library at Cypress Cove and was also a Zoom conference.

Call the meeting to order: Paul LeValley

Roll Call:

Present at meeting: President: Paul LeValley, Vice *President*: Bob Proctor, 2nd Vice President: Dave Foote, Treasurer: Roe Ostheim, Sectary: Lou Cook

Also present at meeting in Library: Bud Taylor

List of members that signed in electronically as individuals:

Jim Sweeney, Mark Silverstein, Carl Hild, Evan Nix, Andrew Blair and Bill Gualtieri

Minutes for October: accepted

Reports

Presidents Report: Paul LeValley - In the midst of a worldwide pandemic, this has been a rough year for everybody--including the library. By governor's orders, we were closed for 7 weeks, and have had willing volunteers to be open only 3 days a week since then. That has been adequate, since library visitorship has dwindled to 29% of last year (184 compared to 635). Mostly, we are loaning books and videos to Cypress Cove residents; zero people have walked through the door to do serious research since the pandemic began. Income is down, but so are some expenses. We have adequate funds to see us through this.

Full of enthusiasm at the beginning of the year, we took on more projects than we have been able to fulfill during the changing times. Those projects have been delayed, but not abandoned. Out of necessity, we initiated our first remote board meetings, and now our first remote membership meeting.

The corona virus has forced all of us to weigh our priorities. Each person's priorities are different; there is no right or wrong set. My top priority became publishing 52 years of genealogy research so it would not be lost. The library came second until that was done. Facing health concerns, four longtime volunteers have decided this was the time to retire. On top of that, two other longtime staff members resigned because of interference in doing their jobs. (Thanks again for your years of volunteer work, Becky Silverstein, Roger Vonland, Sue Nathan, Terry Crump, Ed Westen and Roe Ostheim.) We have some recruiting to do, once people come out of isolation.

On the bright side, our computer people do not work with the public, and have carried on uninterrupted. Bob Proctor has made great strides in getting the Network Attached Storage (NAS) machine up and working, so we now have a secure master copy of most things, and an

easier way to keep our computers updated. Gary Nichols has been active converting our VHS tapes to more modern DVD and MP4 formats. We are also improving the indexing of films.

Before the pandemic hit, we filled many gaps in our magazine collection in a big trade with the Naturist Education Foundation Research Library in Wisconsin. We also contacted several college libraries that have magazines we lack. We have finished scanning our newsletters (which were scattered in three places) and put the larger paper collections on the shelves.

When I took on the responsibility of president, I said I wanted us to bust out of these four walls, and make library materials available to people who cannot easily travel to Cypress Cove. In December, the national Nudist Research Library Consortium approved Phase 2, whereby digital files (currently magazine scans) from the four libraries are made available at home to a very few trusted researchers--for a fee. I have been pushing toward that goal for the last 22 years. It feels good to arrive there.

1st V President's Report: Bob Proctor - 1. Accountability: 1. -How I do What I Do- <https://anrl.org/how-i-do-what-i-do> reports are outstanding for many volunteers and Board members including: President, Secretary, Treasurer, etc. Please review and send updates. admin@anrl.org

2. The -Staff Backup Plan- <https://anrl.org/volunteer-backup-plan> is obsolete and needs updating. Please review and send updates. admin@anrl.org

3. Most of the items in -ANRL's To Do- <https://anrl.org/todo-anrl> list remain undone. Please review this and let me know if any items are completed. admin@anrl.org

4. ANRL's -Projects at ANRL- <https://anrl.org/projects-anrl> page needs review and update. admin@anrl.org

2. On-Line Payments: I'm waiting for the Treasurer to set up payment accounts for PayPal, Venmo and Zelle. I created an email address banking@anrl.org for use with banking accounts.

3. I suggested forming a Membership Committee to address declining membership and I proposed adding this to the New Business of this meeting.

4. I met with Bud Taylor and led a training session on basic membership procedures using the FileMaker database. I also wrote a web page with detailed procedures. We will continue to meet and train for remaining membership tasks.

5. My suggestion to have periodic staff meetings to review important issues and formulate plans that can voted on at Board Meetings has been ignored. Communication between Board members is poor therefore many important issues continually fall between the cracks.

6. Oct 17, 2020 I took ownership of the Yelp page ANRL with email address and then corrected the library name and added contact information FileMaker

2nd V President Report: Dave Foote- 1. Nudist Library Consortium My primary focus in the past year has been participation as an ANRL representative in the nudist library consortium, and the year has seen considerable progress, including moving to Phase 2 of the Consortium Agreement and creation of a new technically oriented systems group that I proposed. Further details are explained in various subject categories as described below.

2. Social Media presence for ANRL. I have managed the ANRL Facebook Group which now has 93 members, and I also write a nudist history oriented blog on Twitter under the handle @Buff Library with about 850 followers. I work closely with Bob Proctor who manages an official ANRL Twitter account called @ANR Library that has 2,280 followers. These accounts enhance the visibility of ANRL in the social media sphere.

3. Expansion of GSuite File Sharing Access to All Nudist Libraries. Both ANRL and WNRL have been storing and sharing large archives of files on GSuite for two years now, but for various technical reasons neither NEFRL nor AANR-NW was utilizing those archives. After some investigation, a means was established to provide GSuite access to the two other libraries, and they are now gaining experience in using the shared GSuite files themselves.

4. Manage and develop the ANRL Zoom Account. We are using Zoom quite successfully for both ANRL and some consortium business.

5. Developing a common digital catalog for all consortium libraries. This is a project recently started in the consortium systems group.

6. Search tool evaluation. Native GSuite search tools have drawbacks when it comes to searching the PDF files that comprise such a large part of ANRL and other consortium library holdings. As a result, other search systems are now being evaluated including home-grown systems such as are now being used on ANRL files at NEFRL, and proprietary systems such as those from Adobe to complement the native GSuite tools.

Treasurer's Report: Roe Ostheim: This is her last Treasurers Report she is resigning

Account Balances As of
07/15/2021

Account

Balances

Bank Accounts

ANRL Checking	2,671.46
ANRL Digital	50,800.00
Center State Bank CD New	15,122.99
Center State Bank CD Old	30,000.00
Money Market	12,367.71
<hr/>	
TOTAL Bank Accounts	110,962.16
Cash Accounts	
Petty Cash	50.00
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TOTAL Cash Accounts	50.00
Asset Accounts	
Sun Cove	0.00
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TOTAL Asset Account	0.00
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OVERALL TOTAL	111,012.16

Spending By Category YTD
01/01/2020 through 10/16/2020

Category Description

Uncategorized	0.00
Insurances	1,054.60
Computer	2,829.32
Meals & Entertainment	539.99
Membership Fees	150.00
Office Supplies	738.76
Postage & Delivery	101.58
Rental Fees	2,400.00
Advertising	61.25
Safety Deposit box	35.00
Misc	47.25
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Overall Total	8,107.69

Income/Expense by Category YTD	01/1/2019 through 07/15/2020		
Category Description	1/1/2019 12/30/2019	1/1/2020 12/30/2020	Amount Difference
Income			
Books & Magazines	1,509.75	1,39.00	-370.75

Cash Gifts	3,773.00	895.85	-2,877.15
Interest	8.98	6.19	-2.79
Membership Gifts	700.00	186.00	-511.00
Membership Income	1,605.00	1,120.00	-485.00
Misc. & Copy	76.00	41.00	-35.00
Videos	0.00	65.00	65.00
Donation	0.00	250.00	250.00
Total Income	7,672.73	3,706.04	-3,966.69
Expenses			
Uncategorized	0.00	0.00	0.00
Computer	4,056.19	2,829.32	1,226.67
Digital-Equipment & Repairs	167.27	0.00	167.27
Insurances	1,158.00	1,054.60	103.40
Postage & Delivery	74.38	101.58	-27.20
Rental Fees	2,400.00	2,400.00	0.00
Taxes & Fees	61.25	0.00	61.25
Advertising	0.00	61.25	-61.25
Meals & Entertainment	760.12	539.99	220.13
Membership Fees	765.00	150.00	615.00
Misc	0.00	47.25	-47.25
Office Supplies	197.16	738.76	-541.60
Printing & Reproduction	89.67	0.00	89.67
Safety Deposit Box	0.00	35.00	-35.00
Digital Website Renewal	0.00	149.9	-149.94
Total Expenses	9,729.04	8,107.69	1,621.35
OVERALL TOTAL	-2,056.31	-4,401.65	-2,345.34

Digital Archive: No report

Newsletters Committee: Jim Sweeney- Newsletter Committee Report Jan 2021

Since the last Board meeting the Committee has continued collecting and processing newsletters from various sources. We have completed and have ready for addition to the Archive issues for the following months.

2020 Nov 47
2020 Dec 41
2021 Jan 36

In addition we have ready from New Clubs 10 and Inactive Clubs 29

All of these 163 newsletters are in Dropbox awaiting addition to the Archive. The majority of these items have been received in email with only about 8% by paper or downloaded from websites.

Database: Bob Proctor- Database Report- 1. Andrew Blake has joined our volunteer staff and is focusing on the FileMaker Database

2. My FileMaker 17 pro program on my home laptop stopped working and has been replaced with FileMaker 18. The Database continues to work fine on the computer at the library.

Web Site: Bob Proctor- 1. A Web page is needed for On-Line Payment procedures.

2. I'm looking for a volunteer to install a Credit Card Payment app to our web site.

3. I received warnings of Low Space Available on the website therefore I moved some large files to NAS: ex: mp3 recordings of Board Meetings. Use of text files instead of .pdf files saves space.

Technical Committee: Bob Proctor- 1. Ordered a power supply for our Brother Label machine from Amazon with Amazon Smile. The unit arrived Nov 06, 2020 but did not work; therefore we continue to use batteries.

NAS- Bob Proctor- Synology NAS (Network Attached Storage) 1. Our Synology NAS continues to function normally.

2. Most of the recent Newsletter files are in NAS but need to be placed in correct directories.

3. NAS Stats report on web page <http://anrl.org/nas-stats>

4. NAS Stats ANRL Library Archives <http://anrl.org/nas-stats-anrl-library-archives>

Video Conversion: Gary Nichols- No report

Newsletter: Paul LeValley- Newsletter is ready. If anyone has anything please get it to him.

Research: Paul LeValley- Nothing new to report

Other Nudist libraries: Dave Foote -Reported in 2nd V President's

Membership- Bud Taylor

Membership Stats and Information

01/14/2021

(103) All Active Members		(055) Go To Membership	
Total Mbr Records	264	Prefer Email	94
Total Members	324	Prefer Us Mail	19
Total Volunteers	28	No Email	40
Total Inactive Members	85	Unverified email	4
Total Pd Members	50		
Total Dues Paying Mbrs	111		
Total Over Due Members	22	Over Due from 1 to 183 days	
Total tardy	58	Over Due more than 183 days	

Note: Volunteers include family members

Total Paid up Members include volunteers

Total Member records is w/o, retired or deceased

WHO'S Who- JoAn Marchese- Paul reported at that JoAn is working very hard and has completed her work on the Bob Page's Who's Who file.

Old Business

Proposal to update Club Sponsorship classifications

Motion: To change the definition of the "Club Sponsor (CS)" membership category. The new definition of CS will change yearly membership from \$20/year to \$0/yr if a club optionally chooses to support (i.e. sponsor) ANRL. If a club chooses not to support ANRL then their membership status would be changed from "Club Sponsor (CS)" to "Associate Member (A)" with normal membership dues of \$20/year. The "Club Sponsor (CS)" membership category will be reviewed again in two years.

Motion by: Bob Proctor

Club Sponsor Requirements:

1. Promote ANRL in their club. Brochures can be supplied by ANRL and information provided about ANRL social media.
2. Encourage ANRL membership by club members. Membership applications will be provided by ANRL.
3. Submit reports as desired of noteworthy club activities, memorabilia and events for inclusion in ANRL's club folders.
4. Subscribe ANRL to the club's newsletter, which may be printed or digital
5. Post ANRL's Newsletter on their club bulletin board.
6. Encourage their club webmaster to add links to ANRL on their club web site.
7. Encourage club members to visit ANRL while at Cypress Cove or in the central Florida area.
8. Send a summary report of their Club Sponsorship activities to ANRL at least once a year.

Club Sponsor Benefits:

1. Borrow books and videos from ANRL.
2. Voting privileges of Associate Members of ANRL
3. No dues

Bob Proctor stated that in his original motion he did not have the Club Sponsor Requirements and want to amend the above motion.

Motion: To amend the above motion to read as originally made.

Motion by: Bob Procter, Seconded: Dave Foote

Status: Passes

Amended Motion: Recommend to the general membership that we do this club sponsorship program as a 2 year project.

Motion by: Bob Proctor, Seconded: Dave Foote

Status: Passed

Location of Finical records- Past history records should be stored in NAS for new treasure's information. Old records were stored at homes by request of past presidents.

New Business

Election of Officers

Candidates:

President: Paul LeValley

1st Vice-President: Bob Proctor

2nd Vice-President: Dave Foote

Secretary: Lou Cook

Treasurer: Jim Sweeny

Motion: to accept elect all people for their Board position by acclamation.

Motion: Dave Foote

Status: Passed

Schedule board meetings for 2021

Apr. 16

July 16

Oct. 15

Jan. 15 Membership Meeting

Should the Annual Membership Meeting be on a Saturday?

Motion: To have our 2022 Annual Membership meeting on Saturday January 15, 2022 so more people will be able to attend.

Motion by: Dave Foote

Status: Passed

Paul opened the meeting to any non Board member that had question or comments.

Bill Gualtieri: - Impressive on work being done. I visited 2018 will visit again and wish there was more information about the library and need to have remote access.

Paul replied: There were a lot of articles previous due to our 40th Anniversary. Remote access is coming for serious researchers.

Carl Hild: Thanks for great work and all scanning. How is your facility doing on information and storage?

Paul Replied: We are moving to the top self and we had started talking to the Cove about expansion. But due to the Covid-19 virus now is not the time to remind them. We still have room to grow.

Evan Nix: I have scanned all the film 8mm from ANRL and would like to return them back to you. I am willing to do the 16mm film. Digital format is more modern.

Paul replied: you have done more than we expected. We just need them is a format that will not deteriorate. The library thanks you.

Dave Foote: Added that we can talk more about this off line.

Bob Proctor: Had a question. Is Evan willing to update to NAS. Evan replied yes.

Bob Proctor: Feels like the Covid-19 is being blamed for not getting things done.

Meeting adjourned 12:27

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