

## Meeting Notes: ANRL's January 17, 2020 Membership Meeting

This membership meeting was held at 11:30 AM at the Library at Cypress Cove

Call the meeting to order: Paul LeValley

Roll Call:

Present at meeting: President: Paul LeValley, Vice *President*: Bob Proctor, 2nd Vice President: Dave Foote, Secretary: Lou Cook, Treasurer: Roe Ostheim

Also present at meeting: Terry Crump, Jim Sweeney, Sue Nathan, Ed Westen, JoAnn Marchese, and Fred Harder.

Guests were Susan Shopiro chairman from Naturist Action Committee and Max Fleck from AANR Florida and Mary Fleck from AANR East.

Minutes for October: Were accepted

Reports of Officers and Directors

**Presidents Report: Paul LeValley-** The library's 40th anniversary was a resounding success. We gave out anniversary bookmarks all year. The management of Cypress Cove was so impressed by the stunning design that they ordered similar banners to fly in front of the building all year. That meant the year-long celebration cost us less than \$100. At the November block party, we gave more than 50 library tours. Several articles on library history appeared in nudist publications during the year.

635 people visited the library from 36 states and 7 countries. We continue to provide information for researchers planning two documentary films and a book. The big magazine scanner died after 9 years and more than a million pages; it had served us well. We replaced it with a tiny machine at a fraction of the cost. We scanned most of our club files, and put lots more club newsletters out on the shelves. Long-time library supporter, Fred Van Nest, died this year.

In our 40th year, we joined the Nudist Research Library Consortium, which so far means we can view the scanned holdings of the Western nudist Library. We continue working the bugs out of the system.

We are still all working at capacity, and need more volunteers. All of our officers are willing to continue in their positions for a third year. That must be a sign of either stagnation or satisfaction. I like to think it's the latter.

**1st V President's Report: Bob Proctor-** VP Report: After reading the secretary report I noticed a number of things discussed in the last meeting just didn't make it to Old Business of this meeting and I'm concerned about accountability.

1. Accountability for things promised but not delivered, for example:
  1. Write up and archive "How you do what you do"
  2. Book Recommendations - Book of the Month- We need people to work on that
  3. ANRL Backup Plan- We need to work on that

4. Inventory of Material being held in Volunteer's homes - Documents, Computer Files, Records, Hardware. These points were missed in old business.

5. Rename 'Scanning Committee' to 'Digital Archive Manager' in Committee Reports  
2. Amazon Smile: A note came in saying that we had earned ~\$15.00. Has that been seen in our checking account?

2. Motion #1: I move that the VP keep a running list of To Do items agreed to at Board Meetings and then follow up with reminders and then do a complete review at Board Meetings. Passed

3. Motion #2: I move that ANRL's volunteer (David Foote) find and document all past and future motions made at Board Meetings and then keep an archive of the motions in ANRL'S Dropbox. Passed

## **2<sup>nd</sup> V President Report: Dave Foote-**

**1. Interlibrary consortium developments:** Due to illness of WNRL's Richard Hirst, the scheduled December 2019 interlibrary teleconference was re-scheduled for February 2020. Existing G Suite interlibrary file sharing and search systems for digital archives at ANRL and WNRL worked well with no significant problems noted.

**2. Digital Trading with NEFRL:** A request was received from Doug Hickok at NEFRL suggesting a system for what he referred to as "digital trading" of magazines between NEFRL and ANRL. This request is now under review, and highlights additional benefits that might now be achievable through our consortium arrangement.

**3. NAS and G Suite File Synchronization:** Good progress was made to install the Network Accessible Storage (NAS) system previously managed by Fred Van Nest, although the work is not yet complete. Part of this effort includes synchronizing most files stored on the NAS to G Suite. Once NAS files and G Suite files are synchronized, periodic updating and addition of new files to the archive will be faster and more accurate, and the archive itself will be better secured with redundant levels of protection.

**4. Way Forward Project:** Work on the Way Forward project this quarter was delayed due to higher priority of the G Suite and NAS installation projects. Expect to take this up in the current quarter.

## **Secretary's Report: Lou Cook -none**

## **Treasurer's Report: Roe Ostheim- Treasurers Report**

As of 01/16/2020

Account	Balance
ANRL Checking	2,608.86
ANRL Digital	50,800.00
Center State Bank CD New	15,122.99
Center State Bank CD Old	30,000.00
Money Market	16,856.80
<hr/> Total Bank Accounts	<hr/> 115,388.65

Cash Accounts	
Petty Cash	50.00
<b>Total Cash Accounts</b>	<b>50.00</b>
Asset Accounts	0.00
Sun Cove	0.00
<b>Total Asset Accounts</b>	
<b>OVERALL TOTAL</b>	<b>115,438.65</b>

Income/Expense Comparison by Category 2019  
01/1/2018 through 12/31/2019

Category Description	01/01/2018- 12/31/2018	01/01/2019- 12/31/2019	Amount Difference
<b>INCOME</b>			
Uncategorized	60.00	0.00	-60.00
Books & Magazines	2,142.65	1,509.75	-632.90
Cash Gifts	4961.33	3,773.00	-1,188.33
Interest	9.62	7.55	-2.01
Membership Gifts	205.00	700.00	495.00
Membership Income	1,510.00	1,605.00	95.00
Misc & Copy	73.50	76.00	2.50
Shelves	1,000.00	0.00	-1,000.00
<b>TOTAL INCOME</b>	<b>9,962.10</b>	<b>7,671.30</b>	<b>-2,290.80</b>
<b>EXPENSES</b>			
Uncategorized	0.00	0.00	0.00
Advertising	219.89	0.00	219.89
Computer	3,796.71	4,056.19	-259.48
Digital-Equipment & Repairs	0.00	167.27	-167.27
Digital- Office Supplies	19.34	0.00	19.34
Engraving	34.88	0.00	34.88
Insurance	1,308.00	1,158.00	150.00
Meals & Entertainment	453.81	760.12	-306.31
Membership Fees	0.00	765.00	-765.00
Misc	206.62	0.00	206.62
Office Supplies	281.53	197.16	84.37
Postage & Delivery	297.30	74.38	222.92
Printing and Reproduction	0.00	89.67	-89.67
Rental Fee	2387.22	2,400.00	-12.78

Taxes & Fees	0.00	61.25	-61.25
<b>TOTAL EXPENSES</b>	9,005.30	9,729.04	-723.74
<b>OVERALL TOTAL</b>	956.80	-2,057.74	-3,014.54

INCOME/EXPENSE BY CATEGORY 2019  
1/1/2019 through 12/31/2019

Category	1/1/19 1/31/19	2/1/19 2/28/19	3/1/19 3/31/19	4/1/19 4/30/19	5/1/19 5/31/19	6/1/19 6/31/19	7/1/19 7/31/19
<b>INCOME</b>							
Books & Magazines	\$ 110.00	\$ 63.00	\$ 135.00	\$ 100.50	0.00	\$ 30.00	\$ 45.00
Cash Gifts	\$ 117.00	\$ 2,832.00	\$ 53.00	\$ 13.00	0.00	0.00	\$ 3.00
Interest	\$ 0.96	\$ 0.85	\$ 0.80	\$ 0.88	\$ 0.78	\$ 0.83	\$ 0.79
Membership Gifts	\$ 60.00	\$ 5.00	\$ 260.00	0.00	0.00	\$ 30.00	0.00
Membership Income	\$ 20.00	\$ 40.00	\$ 140.00	\$ 180.00	0.00	\$ 40.00	0.00
Misc.& Copy	0.00	\$ 18.00	\$ 9.00	\$ 8.00	0.00	0.00	\$ 7.00
<b>TOTAL INCOME</b>	<b>\$ 307.96</b>	<b>\$ 2,958.85</b>	<b>\$ 597.80</b>	<b>\$ 302.38</b>	<b>\$ 0.78</b>	<b>\$ 100.83</b>	<b>\$ 55.79</b>
<b>EXPENSES</b>							
Uncategorized	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Computer	\$ 67.63	\$ 740.70	\$ 14.82	\$ 649.22	\$ 231.83	\$ 239.18	\$ 227.06
Digital-Equip. & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	\$ 119.98
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Meals & Entertainment	\$ 151.20	\$ 608.92	0.00	0.00	\$ 1,158.00	0.00	0.00
Memberships Fees	0.00	0.00	\$ 765.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	\$ 16.00	0.00	0.00	0.00
Postage & Delivery	\$ 11.75	\$ 20.11	\$ 13.20	0.00	\$ 2.75	0.00	0.00
Printing & Reproduction	0.00	0.00	\$ 89.67	0.00	0.00	0.00	0.00
Rental Fees	\$ 200.00	\$ 200.00	\$ 200.00	\$ 400.00	\$ 200.00	\$ 200.00	\$ 200.00
Taxes & Fees	0.00	0.00	0.00	\$ 61.25	0.00	0.00	0.00
<b>TOTAL EXPENSES</b>	<b>\$ 430.88</b>	<b>\$ 1,569.73</b>	<b>\$ 1,482.69</b>	<b>\$ 1,126.47</b>	<b>\$ 1,592.58</b>	<b>\$ 439.81</b>	<b>\$ 547.04</b>
<b>OVERALL TOTAL</b>	<b>-\$122.92</b>	<b>\$1,389.12</b>	<b>-\$884.89</b>	<b>-\$824.09</b>	<b>-\$1,591.80</b>	<b>-\$338.35</b>	<b>-\$491.25</b>

Category	8/1/2019	9/1/2019	10/1/2019	11/1/2019	12/1/2019	OVERALL
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	8/31/2019	9/30/2019	10/31/2019	11/30/2019	12/31/2019	TOTAL
<b>INCOME</b>						
Books & Magazines	\$ 282.75	\$ 10.00	\$ 148.50	\$ 276.00	\$ 309.00	\$ 1,509.75
Cash Gifts	\$ 13.00	\$ 3.00	\$ 313.00	\$ 203.00	\$ 223.00	\$ 3,773.00
Interest	\$ 0.71	\$ 0.85	\$ 0.10	0.00	0.00	\$ 7.55
Membership Gifts	\$ 50.00	\$ 205.00	0.00	0.00	\$ 90.00	\$ 700.00
Membership Income	\$ 120.00	\$ 100.00	\$ 620.00	\$ 185.00	\$ 160.00	\$ 1,605.00
Misc.& Copy	\$ 5.00	\$ 13.00	0.00	\$ 12.00	\$ 4.00	\$ 76.00
<b>TOTAL INCOME</b>	<b>\$ 471.46</b>	<b>\$ 331.82</b>	<b>\$ 1,081.60</b>	<b>\$ 676.00</b>	<b>\$ 786.00</b>	<b>\$ 7,671.30</b>
<b>EXPENSES</b>						
Uncategorized	0.00	0.00	0.00	0.00	0.00	0.00
Computer	0.00	\$ 225.93	\$ 726.76	\$ 407.81	\$ 124.95	\$ 4,056.19
Digital-Equip. & Repairs	0.00	0.00	\$ 47.29	0.00	0.00	\$ 167.27
Insurance	0.00	0.00	0.00	0.00	0.00	\$ 1,158.00
Meals & Entertainment	0.00	0.00	0.00	0.00	0.00	\$ 760.12
Membership Fees	0.00	0.00	0.00	0.00	0.00	\$ 765.00
Office Supplies	0.00	\$ 99.64	0.00	0.00	\$ 81.52	\$ 197.16
Postage & Delivery	0.00	\$ 13.25	0.00	0.00	\$ 13.32	\$ 74.38
Printing & Reproduction	0.00	0.00	0.00	0.00	0.00	\$ 89.67
Rental Fees	0.00	\$ 200.00	0.00	0.00	\$ 600.00	\$ 2,400.00
Taxes & Fees	0.00	0.00	0.00	0.00	0.00	\$ 61.25
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>\$ 538.82</b>	<b>\$ 774.05</b>	<b>\$ 407.81</b>	<b>\$ 819.79</b>	<b>\$ 9,729.04</b>
<b>OVERALL TOTAL</b>	<b>\$ 471.46</b>	<b>-\$206.97</b>	<b>\$ 307.55</b>	<b>\$ 268.19</b>	<b>-\$33.79</b>	<b>-\$2,057.74</b>

**Digital Archive: Ed Westen**-The report of the "Digital Archive Manager" is one line: The digital archives are current and complete.

**Newsletter Committee: Jim Sweeney**-During 2019 we added 246 files from 26 clubs. As of 10 January 2020 the Archive now includes 16,361 items which includes items found in the Club folders as they were scanned.

The scanning of Club files continues and I have almost finished the review of folders through S. Much of this effort has been accomplished using the new Fujitsu scanner which I am slowly

getting to know. The old flat bed scanner is still functioning and used mostly for oversize items and booklets.

### **Database, Web Site Technical Committee: Bob Proctor-**

**Database:** just a few minor changes

### **Web Site:**

1. Added page 'Library Tour Checklist' (draft written by Fred Harder) in about page
2. Added page 'NAS Usage Model' on Staff Only page
3. Added 'NAS Info' page on Staff Only page
4. Added 'New Volunteer Checklist' on Staff Only page
5. Added 'Recommended Books and Videos' on Staff Only and Collection pages and now I'm waiting for recommendations.

### **Tech Report:**

1. Printer purchased: Epson XP-7100, Economical, All-InOne, WiFi, Double sided, print to CD/DVD, and also bought a round of Ink. I can work with anyone who wants to print a label on a CD or DVD. I have a small quantity of DVDs that are printable.
2. UPS purchased and installed for NAS
3. Usage Model for NAS added to Staff Only web page and is being updated as we learn more about how NAS works
4. NAS: Jim, Dave and I have remote access and have loaded and linked data. We're still trying to wrap our heads around the usage model
5. Files previously located on desktop of the Secretary computer have been moved into ANRL's Dropbox
  1. Business cards from the Desktop were moved to ~/Dropbox/ANRL-PROJECTS/Business Cards
  2. Excel files from the Desktop were moved to ~/Dropbox/ANRL-PROJECTS/Excel
  3. PDF files from the Desktop were moved to ~/Dropbox/ANRL-PROJECTS/Adobe Acrobat
6. While at the Apple Computer Club last Wednesday, I learned a how to print a QR code to let patrons automatically login to the ANRL WiFi with ANRL's guest WiFi. I recommend that we display this QR in the library.

**Newsletter: Lou Cook-** We will be sending out the newsletter end of January Paul is working on it because he has the program. If anyone has anything for the newsletter please send it to Paul LeValley.

**Researchers: Paul LeValley** –covered in President's report

**Other nudist libraries- Dave Foote-** Covered in 2<sup>nd</sup> Vice Presidents report

**Membership: Terry Crump-** At this time we have approximately 211 members. 128 of that total are life members. 14 of that total are active volunteers. 69 of that total support the library with their yearly dues. We hope to gain members or volunteers when we again participate in the Cypress Cove Club Expo which will be held on January 25, 2020 from 12 to 4 p.m.

We would like to thank those who sent us greetings on our 40<sup>th</sup> anniversary. Many attendees enjoyed taking tours of the library. Thanks to all of the volunteers who helped out that day. Thanks also go out to those who continue to support the library with their donations.

## Old Business

**No dues proposals at this time:** We need to look at this for next year.

**Authorized new printer:** Covered in technical report.

**Way Forward project:** Taken care of in Vice Presidents report.

**Should we repeat Christmas banquet arrangement?** There is not a consensus of good or bad. We will decide later.

## New Business

**Digitizing our 8mm films:** We have two albums of pictures of Rudolph Johnson that his Great-great grandson Evan Nicks wants. These pictures are needed for a documentary film. Paul LeValley and Jim Sweeney will scan then and sent them to Evan. In return he will digitize our 8mm to DVD's for free. We will only be sending them one way. Motion: to send these 8mm films. Passed

**Grant for interview & equipment:** Susan Shopiro of the Naturist Action Committee has proposed two projects which may require grants from the Naturist Education Foundation. The first is to buy a scanner like ours that will first be sent Sky Farms to scan their collection of historic documents, and then the machine will be stored in the NEF library, so they can begin scanning magazines held in no other nudist library. The second project is for our library to resume doing video interviews of historically important leaders in our area. Paul asked what equipment is needed, so we don't need to borrow Bob's. Ed Westen noted that some cell phones are now good enough to do the job. He offered to film an experiment as Paul LeValley interviews JoAnn Marchese.

**Club Expo Saturday January 25, 12-4pm.:** Terry will run the table. The early Volunteers will be Jim Sweeney, Jo Ann Marchese and Paul LeValley will be there later in the afternoon.

### Election: Candidates:

President-Paul LeValley

1<sup>st</sup> VP-Bob Proctor

2<sup>nd</sup> VP-Dave Foote

Secretary- Lou Cook

Treasurer -Roe Ostheim

All accepted by acclamation

**Board Meetings will be:** April 17, July 17, and October 16

**Membership meeting:** January 15, 2021.

### **Announcements**

Frank Cordele's health is failing and they are looking for a place to display his archive display of photographs. ANRL maybe a good place.

We have mentioned to the Cove officials that space is getting tight in the library, and we may need to start thinking about another building expansion.

Tonight at 7:00 you can meet ANNAR Florida officers.

Meeting adjourned 12:35