

Meeting Notes: ANRL's April 26, 2019 Board Meeting

This board meeting was held at 11:30 AM at the Library at Cypress Cove

Call the meeting to order: Paul LeValley

Roll Call:

Present at meeting: President: Paul LeValley, Vice *President*: Bob Proctor, 2nd Vice President: Dave Foote, Secretary: Lou Cook, Treasurer: Roe Ostheim

Also present at meeting: Jim Sweeney, Sue Nathan, Fred Van Nest, Edward Waller, Ed Westen and Guest Jim Wulchak- President of Florida ANNR

Minutes for January: Were accepted

Reports of Officers and Directors

Presidents Report: Paul LeValley - Much of my effort in the last few months has gone into steering the four nudist libraries into a Consortium Charter--which we are ready to adopt today. Carl Hild did much of the drafting, and Erich Schuttauf has given legal advice. I met with hesitant Naturist Society people at the Mid-Winter Naturist Festival, bringing them on board.

Carl spent a few weeks here, going through boxes of old correspondence, sorting out those letters that should go into the who's who files, and library operation files. I have yet to do the second sorting. I have made it unwritten policy that nothing gets discarded until it has gone past two sets of eyes.

In cleaning out the archives room, we found two duplicate Hall of Fame plaques, which we sent to the Northwestern Nudist Library. We sent a box of surplus VHS tapes to the NEF library. We found a few 8 mm movies, and are watching them now (on a projector Sue donated) to decide which are worth preserving. We also found reel-to-reel tapes of meetings that are probably duplicated in the minutes, and not worth keeping.

Carl Hild donated many books on early physical culture, and Lee St. Mary sent over a large box of foreign magazines we didn't have. After dealing with all that, Lou cataloged our nudist calendars for the first time.

Our fortieth anniversary year is progressing well. Bookmarks are going slower than expected because a surprising number of library visitors no longer read actual books at home. Cypress Cove officials were so impressed with the bookmark design that they paid for four huge outdoor banners--saving us the expense.

We still need volunteers. Our two new ones resigned because of unexpected personal complications, so we still need someone to take over Fridays, and someone to scan the club files. We continue organizing the club files and coördinating the computer list with file cabinet contents. As we do this, we are removing stray newsletters and

putting them in the newsletter file cabinet--which needs much culling of newsletters already stored in the white binders.

We are all quite busy, and things are going well.

1st V President's Report: Bob Proctor – No report but asked about our Anniversary celebration.

2nd V President Report: Dave Foote- Since our Annual meeting in January 2019, I have accomplished the following;

1. Participated in three regular and two special teleconference meetings of the interlibrary Database Group. Main activities were the successful completion of file sharing tests and participation in development of a draft charter for the group.

2. Uploaded all ANRL magazine scans to ANRL's G Suite account. At the time of the April Board Meeting, the ANRL scans have been shared with no one, but it is expected they will be shared with WNRL in the near future, and also that the WNRL scans will be shared with ANRL and made available to ANRL patrons on a new G Suite patron terminal located next to ANRL's patron computer. NEF-RL and NW Regional Library have no internet connections in their libraries at present and will be unable to participate in the file sharing for the time being.

3. Arranged and conducted a personal visit to the Karl Willi Damm FKK Nudist Archive held at the Lower Saxony Institute of Sports History (NISH) in Hannover, Germany. The Damm Archive is the largest nudist library in Europe and is comparable in size with ANRL, WNRL and NEF-RL. Purpose of the visit was to establish better cooperation and arrangements for sharing of material and content between that library and the nudist libraries in the United States. Professor Bernd Wedemeyer, Director of NISH, was enthusiastically supportive of building better interlibrary cooperation and the concept of possibly joining with our American interlibrary consortium under some appropriate and as yet to be defined international arrangement. I plan to stay in contact with Professor Wedemeyer to further develop this concept.

Secretary's Report: Lou Cook-none

Treasurer's Report: Roe Ostheim: Treasurers Report

Account Balances As of
04/25/2019

Account	Balances
Bank Accounts	
ANRL Checking	3,536.67
ANRL Digital	50,800.00
Center State Bank CD New	15,122.99
Center State Bank CD Old	30,000.00

Money Market	19,219.60
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TOTAL Bank Accounts	118,679.26
Cash Accounts	
Petty Cash	50.00
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TOTAL Cash Accounts	50.00
Asset Accounts	
Sun Cove	0.00
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TOTAL Asset Account	0.00
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OVERALL TOTAL	118729.26

Spending By Category YTD
01/01/2019 through 04/25/2019

Category Description

Computer	1,378.67
Meals & Entertainment	608.92
Membership Fees	765
Office Supplies	16
Postage & Delivery	33.31
Printing & Reproduction	89.67
Rental Fees	600
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Overall Total	3,491.57

Income/Expense by Category YTD

01/01/2019 through 04/25/2019

Category Description	1/1/2019 1/31/2019	2/1/2019 2/28/2019	3/1/2019 3/31/2019	4/1/2019 4/25/2019	OVERALL TOTAL
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Income

Books & Magazines	110.00	63.00	135.00	100.50	408.50
Cash Gifts	117.00	2,832.00	53.00	13.00	3,015.00
Interest	0.96	0.85	0.73	0.00	2.54
Membership Gifts	60.00	5.00	260.00	0.00	325.00
Membership Income	20.00	40.00	140.00	180.00	380.00
Misc. & Copy	0.00	18.00	9.00	8.00	35.00

From ANRL Checking	0.00	0.00	0.00	0.00	0.00
From Money Market	0.00	2,832.00	1,000.00	2,000.00	5,000.00
Total Income	307.96	4,958.85	1,597.73	2,301.50	9,166.04
Expenses					
Computer	0.00	740.70	414.82	223.15	1,378.67
Meals & Entertainment	0.00	608.90	0.00	0.00	608.92
Membership Fees	0.00	0.00	765.00	0.00	765.00
Office Supplies	0.00	0.00	0.00	16.00	16.00
Postage & Delivery	0.00	20.11	13.20	0.00	33.31
Printing & Reproduction	0.00	0.00	89.67	0.00	89.67
Rental Fees	0.00	200.00	200.00	200.00	600.00
To ANRL Checking	0.00	2,000.00	1,000.00	2,000.00	5,000.00
Total Expenses	0.00	3,569.73	2,482.69	2,439.15	8,491.57
OVERALL TOTAL	307.00	1,389.12	-884.96	-137.65	674.47

Scanning Committee: Ed Westen- Mark Silverstein has been doing a fine job scanning books and magazines, as usual.

Jim Sweeney has continued to process newsletter files that he has received from clubs and organizations and forwarded them to me.

Finished PDF files of each kind have been regularly added to both the patron computer and the library's hard drive archives.

The patron computer and the scanning department laptop are current in operating system and antivirus updates.

More than 99% of our magazine collection has been digitized with only a few, recently acquired magazines waiting to be scanned.

An index of digitized books, magazines and newsletters is available to see on the Patron Computer in the Library Catalog directory which is accessed from the opening screen. The indices are continually updated as book, magazine and newsletter material is added

Scanned Flat Material: Jim Sweeney: During the past quarter I have added more than 300 digital Newsletters to the ANRL Collection. The collection now includes 15388 Newsletters representing 44 currently active organizations. Only a very small number of paper newsletters are still being received and added to our club binder.

Database, Web Site Technical Committee: Bob Proctor- No problems in the database. I added calendars and seem to be working well.

There is nothing to report about the Web site. I did add a new training area everyone needs to check out. Everyone that has a procedure should write something so it can be added. We need to look at the hand out we give to new people and coordinate that with the website.

There is nothing to report on the technical committee.

Newsletter: Lou Cook- None

Researchers: Paul LeValley –covered in President’s report

Other nudist libraries- Dave Foote- Covered in 2nd Vice Presidents report

Membership: Terry Crump- Since our January meeting we have received membership dues totaling \$360.00 from 18 members including 3 new members. We have received \$2,700.00 from AANR/ Education. AANR-NW gave us \$250.00. AANR-East gave us \$100.00. Other donations from members came to about \$200.00. We are very grateful to this continued support.

Visitors are impressed with our anniversary bookmarks and with the banners flying outside of the library with the same design. We are very grateful to Cypress Cove for these banners.

Old Business

Computer security system: Fred Van Nest- Nothing to report at this time until I get it working. I will have more information at the next meeting.

New Business

Authorize signing the Consortium Charter- Copyright laws are not up to date with digital material. All four libraries have worked out an agreement how to handle sharing material.

The Case for Joining the Nudist Library Consortium- As we join the Nudist Library Consortium, are we giving away more than we are gaining? No--especially if we think long-range. Actually, we are not giving anything away; we are sharing it. And we will gain much in return.

This is fulfilment of an old promise. The ANRL accepted a lot of scanning money from many people and regions, with the promise that the resultant scans would someday be available in various secure locations in other parts of the country. Until now, we have not figured out a legal way to do this.

We will begin by sharing magazine scans. Because we had a head start on the other libraries, we do have more magazine scans to offer than any other library can contribute at the moment. That won't always be the case. The Western library has made a strong start on scanning their collection--some of it duplicating our efforts. The other two libraries have not yet begun to scan. In fact the Northwest library and the NEF library do not even have a patron computer with

Internet access in their buildings-- so they will not reap an immediate windfall from the volunteer efforts of the ANRL and the Western library.

Long-term benefits to us include:

Eventual access to all materials in the country- We know that each library-- especially the NEF library--has magazines and other materials that we don't.

Standardized cataloging- We are painfully aware that our own computers cannot talk to each other because of different cataloging and dating systems. We have urged the other libraries to learn from our mistakes, and they are. Eventually, this will improve our records too.

Trading of physical magazines- As the other libraries figure out what they have, we can trade surplus copies to fill gaps in our collection. This trading has already begun.

Immediate gains include:

Access to magazines and issues we don't have- For instance, the Western library has scanned all 18 issues of the important magazine, Teenage Nudist. We have only 8 issues. (This is particularly embarrassing because we once had the whole set--part of the Donald Johnson collection--but they were given away.) We will also gain immediate access to previously unseen issues of these magazines: Nudia, Nudist Sun, Nudist Sun Circuit, Sun Era, Sun Fun, Sun Strip, Sunbathing for Health, Sunny Trails, Sunrise. More will follow.

Prioritized scanning- The other libraries will quit duplicating our scanning efforts, and give top priority to scanning things we do not have.

Repair missing pages- Let's face it--we are the only nudist library with a missing page problem--and a big one at that. Though the shared files will be read-only, the other libraries have agreed to let us copy missing pages to tape in our bound volumes, and to complete our scans. This is standard library practice. Do not assume that these Consortium materials will be available forever. Nothing lasts forever. I want to get someone working on this project as soon as we have a volunteer available. (If you are interested, let me know.)

So yes, joining the Nudist Library Consortium has both long-term and short-term benefits for the ANRL. Besides all this, being friendly is just a better way to live than being selfish. As volunteers, we all know that.

Paul LeValley

Nudist Research Library Consortium Charter and Best Practices Sharing Agreement

Whereas at the time of this agreement there are existing libraries (hereafter "participating libraries") serving as archives, rare book rooms, and museums preserving the historical materials of various social nudity activities and publications for the United States of America and the world; and

Whereas there have been, and are, other such libraries and collections of the same nature, for which a formal affiliation may be desired now or in the future; and

Whereas there have been several efforts to collect publications, photos, printed documents, personal journals, moving images, oral history recordings, and memorabilia of the over century-old formal activities of social nudity and its various organizations; and

Whereas the collections are purposefully redundant as a form of protection from theft and defacement, as well as natural and structural disasters such as wildfire, flood, hurricane, blizzard, earthquake, broken pipes, and conflagration; and

Whereas due to the nature of the content of these collections, with special concern that photographic images could be misconstrued if taken out of the context of healthy family activities, and so require close monitoring for use; and

Whereas academic institutions are loath to accept these materials due to the costs of monitoring their use and keeping them secure; and

Whereas there is a desire to make these materials available for research, investigation, and inquiry by students, faculty, writers, and others interested in legitimate exploration of topics related to social nudity; and

Whereas there is great concern to do due diligence to protect these aging materials from physical and contextual damage or misuse; and

Whereas technology and efforts to digitize these materials have now enabled them to be made available to investigators without the need to handle the originals; and

Whereas copyright laws have specific requirements, which are and will continue to be honored by each of the participating libraries; and

Whereas the participating libraries are physically distributed around the United States of America, offering regional access, albeit other similar international collections would be welcomed to join this Consortium using their national laws and protocols for the protection of copyright or similar fiscal benefit;

Therefore, be it agreed:

That for the most efficient and effective means to share the maximum amount of materials to the greatest number of interested parties, the participating libraries form this Consortium; and

That each participating library has, and will continue to have, its own independent organizational structure and ownership of a collection for which best practice policies are to be in place for the materials' access, use, and protection, which conform to the fair use protocols and specific exceptions of 17 U.S.C. Section 108, allowing for digital preservation of materials in archival and special collections, without regard to their status as orphan works; and

That each participating library subscribes to the commonly accepted best library practices attached as Appendix 1—with the caveat that these libraries operate as rare book rooms, and not generally as lending libraries; and

That each participating library will notify patrons of their legal and ethical responsibilities on the use of the information and images accessed through these collections; and

That each participating library will have its own policies and will not permit any copying or distribution of an article, photo, or document unless they physically own that specific item; and

That any patron wishing to make a copy of scanned text or pictures should be directed to the library that physically owns the material, subject to that library's copying policies, recognizing that Fair Use Doctrine generally limits copying to a single article, or up to ten percent of a publication under copyright; and

That each participating library may have donor agreements so that materials gifted could have a clearly distinguished “intellectual property profile” with the rights for its use; and

That each participating library will provide, as soon as possible, an inventory or catalog of its own holdings in order to assure effective, efficient, and comprehensive access to all potential materials for patrons making use of Consortium collections, and will update its posted inventories at least annually; and

That this Consortium shall proceed in two phases, and that during Phase 1, each library that has digital scans shall post most of them in "read only" condition where they can be viewed only on the premises of the other participating libraries, whether they have yet contributed scans, or not; and

That the development of new technologies shall in no way invalidate these agreements; and

That individual libraries may, on a case-by-case basis, allow another participating library access to copy limited scans for such traditional and legitimate purposes as replacing lost or damaged pages of publications both libraries physically own, or distributing copies of articles from publications both libraries physically own; and

That each library shall give scanning priority to items not already available in good-quality scans from another participating library; and

That during Phase 2, a very few trusted researchers may be allowed access in their homes to Consortium files—such arrangements to be reviewed and renewed annually, and that there may be a fee for such services; and

That no library or individual shall profit financially from this Consortium arrangement, that the costs of storing information may be divided between the libraries based on their collection size and ability to pay; however, access fees from trusted researchers may be used to cover such costs; and

That any participating library may solicit donations of materials as well as seek fiscal or professional support for the improvement of the stated conditions and purposes of this Consortium; and

That each participating library will, when possible and practical, offer surplus physical materials for trading, for sale with a first right of refusal, or as outright gifts, to the other participating libraries of this Consortium; and

That any participating library may work in partnership with an academic institution or professional association to expand awareness and access to these collections; and

That the Consortium may elect officers if and when so desired, with each participating library having one vote; and

That technical matters shall be laid out in a Procedure Manual; and

That additional libraries with similar collections may join this Consortium, with the consent of all participating libraries at that time; and

That as this Consortium is voluntarily comprised of independent organizations and has no assets other than the good-will sharing of information, that any issues of liability which may arise regarding the use of the materials, will be addressed by the participating library providing the access to and holding the material that becomes the reason for the concern, and

That any participating library may withdraw from the Consortium knowing that when it does, it shall no longer have access to any Consortium files, it may retrieve only the materials, in whatever medium, that it has contributed, and that the other participating libraries will no longer have access to those withdrawn materials, the exception being that each library's latest available inventory shall remain part of the permanent record, so that researchers know where to look, and who to approach; and

That this agreement may not be modified except in writing by signed agreement of the participating libraries. Any unwritten understandings or addenda to this agreement shall be deemed extinguished, invalidated, or construed subordinate to the terms of this agreement; and

That this agreement shall be governed by the laws in and for the state of Florida; and

That if any portion of this agreement be deemed unenforceable by a court, it shall not render any other portions of this agreement invalid or unenforceable; and

That this agreement may be executed by individuals by such means as electronic signature, facsimile copy, or other generally accepted means, which shall not affect the validity of this agreement.

Participating Library Signatories to this
Consortium:signature_____

date_____

American Nudist Research Library, Florida

signature _____
date _____

Naturist Education Foundation Research Library, Wisconsin

signature _____
date _____

American Association for Nude Recreation-Northwest Region—Library and Archive, Oregon

signature _____
date _____

Western Nudist Research Library, California

Vote to join the Consortium- passed

MOTION FOR THE BOARD, MEETING 04/26/2019

BACKGROUND: This year, ANRL has passed two important historic milestones. We are celebrating our 40th Anniversary, and with the board approval just passed, we have joined with the three other American nudist libraries in an unprecedented new consortium agreement for interlibrary cooperation and beneficial sharing of materials and content.

As with many organizations however, ANRL faces daunting challenges. Our membership is stagnant and we need more volunteers to help keep up with and grow our library's work. Various attempts have been made over the years, but we have been unable to add a professionally trained librarian to our staff. We have certainly joined the computer age during our four decade existence, but for the most part, our computers have serious trouble talking to one other. We are able to help our patrons in many ways, but we do not have the kind of single and effectively searchable catalog that most people, and certainly most serious researchers and scholars expect when doing research in a library.

Let's use the observance of our commendable milestones as a call to all of our volunteers to provide their frank thoughts, opinions, ideas and recommendations about what our library most needs to surmount our challenges and move confidently ahead in ways that better serve our patrons and fulfill our motto "With Pride in the Past".

MOTION:

That, upon occasion of ANRL's 40th Anniversary and entering into an unprecedented new consortium agreement with the other American nudist libraries, a new, temporary committee of the whole shall be created, chaired by the president of the library and with participation of all library volunteers and other interested members and supporters, to conduct a thorough management analysis of all ANRL systems and procedures with the primary objective of developing recommendations for revised and upgraded systems and procedures that comport with best practices of contemporary librarianship and the keeping of historical archives.

Motion passed

Board Meetings will be July 19, and October 18.

Meeting adjourned 12:30