

Meeting Notes: ANRL's January 19, 2018 Membership Meeting

This membership meeting was held at 11:00 AM at the Library at Cypress Cove.

Call the meeting to order: Dave Graber

Roll Call:

Present at meeting: President: Dave Graber, Vice *President*: Paul Le Valley, 2nd Vice President: Bob Proctor, Secretary: Lou Cook, Treasurer: Roe Ostheim

Not present: Director, Ted Hadley

Also present at meeting: Terry Crump, Jim Sweeney, Sue Nathan, Jo-Ann Marchese, Frank Marchese, Fred Van Nest, and Edward Waller

Minutes for October: Were accepted

Reports of Officers and Directors

Presidents Report: Dave Graber

The year of 2017 was a very good year a lot of things have been accomplished by a lot of our hard-working volunteer.

Our great teams of volunteer librarians have kept the library open 6 days a week. They have helped many people that come in for information about club's people etc. Our librarians are Terry Crump, Sue Nathan, Paul LeValley, Edward Waller, with substitution librarian Lou Cook and Becky Silverstein. Our scanning group is Fred Van Nest and Mark Silverstein. Dave Foote and Bob Proctor have been key people on our document updates.

As many know Ed Weston has decided to move on to something different than the library. I want to wish him the best. We still miss him a lot! He was extremely valuable in many ways; he always helped the library move forward. Thanks to his tremendous effort along with all the scanners a huge job of scanning all the magazines has been completed. Ed also helped on many project.

The library is moving forward with its many projects like scanning books and scanning club files. When these are complete they will also be added to the Patron computer. We are also starting to add additional people to our Who's Who file. These are people that have contributed to the Nudist movement.

Dave Foote and Bob Proctor have updated our job descriptions and Operation Manual for Volunteer Librarians. This has been voted on and is now an official document.

The Standard Operating Procedure (SOP) has been updated.

The book scanning is progressing nicely. As you can see there are several projects that are still ongoing and will take a long time to complete. We need more scanners.

We want to thank the Great Lakes Sun Seekers, a non landed nudist organization which has closed, for their generous donation of monies and 2 large boxes of videos, magazines, newsletters, books and miscellaneous material. We are always looking for donations of monies and material to help the ANRL to expand and operate.

1st V President's Report: Paul Le Valley-To acquaint myself with library history, I have finished reading the minutes of meetings from the beginning. I found and bought inexpensive used copies of 6 of the 10 books on our wish list. The \$150 fund has about \$90 left in it.

2nd V President Report: Bob Proctor none

Secretary's Report: Lou Cook none

Treasurer's Report: Roe Ostheim: Her computer has crashed. She will give an update later. We did get a very nice letter and \$1000.00 check from Carl Hild.

Reports of Committees

Scanning Bound Material Books: Fred Van Nest- Reported that we need better backup system. This goes along with the committee to simplify Data storage. Fred gave a suggestion and talked about a device to be added computers that will cross the lines of current scanning and backup

Scanned Flat Material: Jim Sweeney- Since my October report we have digitized 88 new newsletters. We now have 243 newsletters including 2 organizations waiting to be added to the Parton computer.

We still have not settled on how the digital archive is to be stored and backed up and have yet to determine how the newsletter archive is entered in the database.

This last issue is critical to further expansion of the newsletter archive and requires development of the SOP material handling section to include all items which are added to the library. We recently received a donation of a large amount of material from Great Lakes Sunseekers which must be processed and need direction on how to get this done when volunteers are available.

Database: Bob Proctor-the FileMaker Database program is now back-level and needs to be upgraded. This is a paid upgrade.

Web site: Bob Proctor -Several minor changes to web pages were made. Website maintenance required just a few hours of work this period.

Technical Committee: Bob Proctor- 1.Printer: Terry Crump and I learned how to print LIFE Member certificates on Card Stock.

2. Xitel INport Deluxe [Record from Your Stereo to Your Computer] purchased. This is the gizmo needed to connect an audio tape player to a computer. It's needed to convert an audio tape to a MP3 computer file.

3. **Computer not waking up from Sleep:** We didn't get to the root of the problem and it's unclear what could be the problem. We resolved the problem by simply preventing the computer from going into Sleep. We did that by adjusting Power and Sleep setting and setting the Time Before Automatic Sleep to **Never.** We also put a note on the computer asking that the computer **Never Be Put Into Sleep.**

4. **OneDrive Errors:** OneDrive is a Cloud-based storage area. The OneDrive Program was not loading and was giving an error message. I don't know who was using it but it looked like there was a file on Books with LOC info and some files related to magazines that Ed wrote. Jim & I were unable to uninstall or reinstall One Drive. The problem was resolved by simply deactivating OneDrive in the Start-Up profile.

5. **Dropbox Errors** : The Dropbox program was damaged somehow and would not start. I contacted Dropbox Support and they said to simply re-install the program. I did that and it started syncing. It took over an hour to sync but things looked normal when it settled down.

6. **I'm asking that if anyone notices an abnormal behavior with the computer or if anyone wants to make changes on the computer, then Please bring the issue to the attention of Jim and me.** It's hard enough for us to fix issues if we know who did what but it's really difficult for us to fix anything if we don't know what was done or what problems were encountered. I'm taking about things like:

1) Adding programs 2) Deleting programs 3) Changing settings on the computer
3) Using a program such as Excel or Word which creates a new file to an area outside Dropbox. Example: We have Excel users using files for their data which are stored on the Desktop. This location for files is not backed up today and is vulnerable to data loss if the computer crashes.

Newsletter: Lou Cook I will be sending out the newsletter end of January. I need the stickers that are to be mailed also.

NEF Library, Researchers: Paul LeValley This quarter, we have had two serious researchers here: Claude Richards of the NEF library for a week and Carl Hild for a month. Carl was researching Alaska clubs and the history of the four nudist libraries. I met with him almost daily. I also accompanied him to the AANR office where I found homemade VHS tapes we don't have. Office people are in the middle of moving things, and think there are more tapes. We need to borrow them long enough to make DVD copies before they go into remote storage.

Both researchers recommended putting the old 5x7 card file on our web site. Fred scanned the "A" section, and it went quickly. We need to complete this project.

I continue to be told that the NEF library is close to finishing their surplus list, so we can begin trading.

But the big news is that all four nudist libraries are beginning to coordinate their cataloging efforts. When they met last week in California, we listened in by teleconference. Dave Foote represented us in person, so I turn the floor over to him.

Dave Foote- 2018 is ushering in an energetic new spirit of cooperation between the four American nudist libraries. In addition to ANRL at Cypress Cove, the other nudist libraries are the Western Nudist Research Library (WNRL) at Glen Eden, Corona, CA; the Naturist Education Foundation Research Library in Oshkosh, WI (co-located with headquarters of The Naturist Society); and the Northwest Naturist Library at The Willamettans Family Nudist Resort near Springfield, OR. All these libraries have developed independently of one another, with virtually no coordination.

A group of four individuals, having ties to three of the four nudist libraries and from various professional backgrounds, met at WNRL in Glen Eden in October 2017 to develop a framework for improving inter-library cooperation. The group zeroed in on better sharing of information using a common or shareable database as the most sensible starting point. From that meeting, an internet-linked discussion group called "Database Project" was established.

Representatives were solicited from various stakeholder groups, and the first formal meeting of Database Project was held at WNRL in Glen Eden on January 13, 2018 with 15 people participating. ANRL representatives included Dave Foote attending in person, plus Paul LeValley, Bob Proctor, Jim Sweeney, and Fred Van Nest on teleconference. At the meeting, it was agreed the primary objective of Database Project is for all participating libraries to share a common inventory of materials. A common inventory could be used as the basis for many purposes including interlibrary loans and transfers of surplus materials to libraries having need for the surplus.

There was much discussion of WorldCat, a union catalog (a union catalog is a catalog of library catalogs) itemizing the collections of 72,000 libraries worldwide and frequently consulted by researchers and students in diverse fields of knowledge. Having no WorldCat subject matter experts at the January meeting, responsibilities were assigned to research further and advise the Database Group before its next meeting.

The initial meeting of the DataBase Project was deemed highly successful in getting the effort off to a good start. Scheduling of the next meeting will likely be set in February or March 2018. ANRL members and volunteers wanting to know more about the Database Project, or who might want to help should contact Dave Foote (theinfoguy@aol.com) or Paul LeValley (paullevalley@peoplepc.com).

Membership: Terry Crump- Since October we have gained 1new members. We are getting our life members their certificates.

Committee to simplify Data storage: Bob Proctor, Fred Van Nest and Jim Sweeney-When this Committee was formed the purpose was to find a less time consuming

method to backup the Patron Computer which I considered to contain the “DIGITAL ARCHIVE”. The meeting evolved into a general review of how all the computers used in the library could be backed up. At that meeting two options were identified as possible solutions.

Several actions were needed to evaluate further the two options and these have not yet been completed. These actions include:

1. Determine the need to include individual scan images in the archive
2. Determine the current and projected size of the digital archive.
3. Establish the cost for any additional office storage needed.

The second option proposed was to use our own server based network to store and backup all the computers used by the library. This approach would then satisfy needs for the Digital Archive. Actions needed are:

4. Find a volunteer who can propose and implement this network.
5. Determine a cost to install and maintain the network.

None of these actions have yet been completed.

The only current scanning activities are books and newsletters. The current backup activity for the newsletter collection is on hold and is being uploaded into a Dropbox account as a backup to two thumb drives which I use. I do not know how the book scanning is being backed up.

Monition by Paul LeValley to gave this committee \$3000.00 or less from the digital account to get a automatically backup system seconded Edward Waller

Passed

Monition by- Paul LeValley would like to make Bob Proctor and Ed Weston honorary Life Time Members for all their hard work second Dave Foote.

Passed

Old Business

Review and vote SOP and make working document.

Monition by Edward Waller to accept the SOP as a working document seconded by Dave Foote

Passed

New Business

Proposed Bylaw 1.Amendment- The second vice –president shall vote only in the absence of any board member. Board members actively participate in the meeting through conference calls, Skype or similar means she be counted as present. The appointed director (Ted Hadley) shall have one vote. Therefore, in no event shall there be more than a total of five votes. The Florida residency requirements was removed.

Passed

Proposed Bylaw 2.Amendment- The Sectary shall send all members in good standing notice of the membership meeting not less than 10 day and not more than 30 days. The Board of Directors shall meet at least quarterly (three times in addition to the Annual Meeting) on dates determined at the Annual Meeting. Library members present who are not on the Board shall have a voice, but not a vote.

Passed

Dave Foote and Paul LeValley will make sure these two amendments are correct added to the Bylaws.

Election of Officers

President- -Paul LeValley

1st VP--Bob Proctor

2nd VP--Dave Foote

Secretary--Lou Cook

Treasurer--Roe Ostheim

All accepted

Raising the cost of Library Dues needs more discussion and is tabled until April Board Meeting.

We want to add that persons 14-18 years old can become library members with certain guide lines. This is a Bylaw change and needs to be re written and tabled until the April Board Meeting

Paul LeValley gave “inaugural address.” He thanked Dave for a great job. He also gave a list several projects we can be working on during the slow days. He listed other projects

awaiting people to lead them: Who's Who files, club files, oral history/interviews, replacing missing pages or pictures, perhaps WorldCat.

Board Meetings will be April 20, July 20 and October 19.

Meeting adjourned 12:35

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